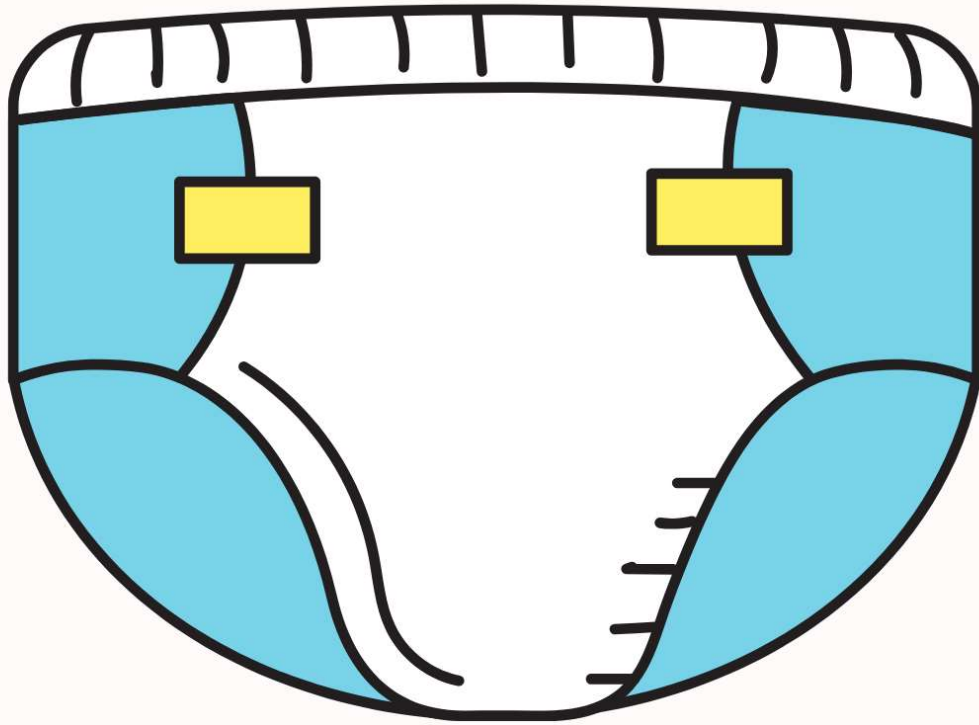


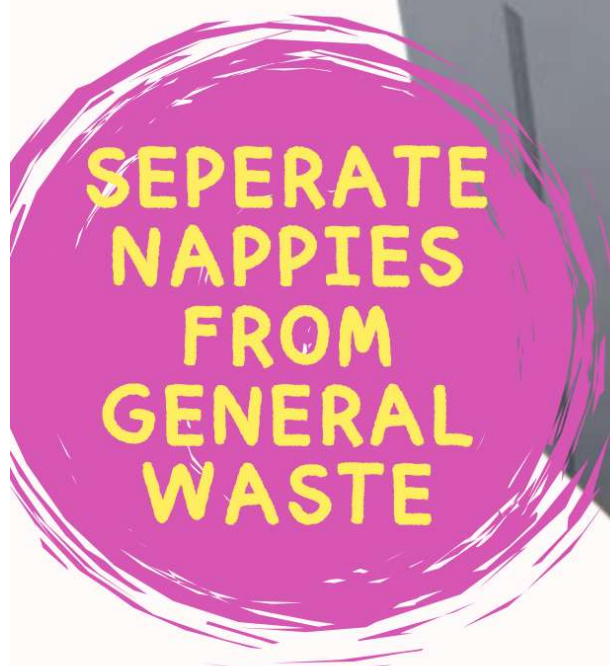
Nappy Bin Only



**NO Gloves, Wipes, Paper Towel
or anything other than nappies.**

**General
Rubbish
Only**

**Nappies
Only**



Nappy Bin: No gloves, wipes, paper towel, plastic nappy bags or anything other than nappies.

General Waste: Gloves, wipes and general waste

Nappy Bin Process

- Place the nappy bin in a convenient and accessible location for easy use.
- Wrap each nappy in on themselves before disposal
- Separate nappies from wipes, gloves, or any other items.

PLEASE NOTE:



- Only Nappies to be disposed of in the nappy bin.



- Dispose of any other waste in the general waste bin including gloves/wipes.



- Dispose of paper towel in green waste bin.

- Keep the nappy bin closed at all times to prevent odours from escaping.
- Empty the nappy bin regularly to prevent overflowing and bacteria build-up.
- When emptying, use a disinfectant spray to spray the nappy bin regularly to maintain hygiene.
- When the nappy bin is full, remove the bin liner, tie in a knot and place it in the outdoor pink lid wheelie bin.
- All bin liners must be translucent.



Nappy Change Routine

Educators:

- Ensure all relevant supplies are within reach of the nappy change table. EG: Nappies, wipes, creams, nappy sacks (nappy sacks for wipes and gloves only)
- Must wash their hands before using gloves.
- Must wear a clean pair of gloves for each nappy change.
- Must always keep one hand or close to the child.
- Interact positively with the child while changing their nappy.



Routine

- Place paper towel on the change table before every nappy change.
- Assist the child to walk up the stairs if able.
- Remove nappy and place it on the bench or in the trough. Wrap nappy in-on-itself. Any clothes with urine or faeces on them will be placed in a plastic bag.
- Clean child's bottom with a disposable wipe and place into nappy sack.
- Set aside the paper towel.
- Remove your gloves by peeling them back from your wrists, turning them inside out as you go and place them in the nappy sack
- Put on a clean nappy and re-dress the child, assist them back down the steps.
- Assist the child in washing and drying their hands. Wipe young children's hands with baby wipe.
- The child can now return to play area.
- **Dispose of the wrapped-in-on-themselves nappies in the nappy bin.**
- **Dispose of gloves/wipes in the nappy sack into the general waste bin.**
- **Dispose of any paper towel in the green waste bin.**
- Spray the change mat, bench/trough with disinfectant. (In accordance with product directions.)
- Wipe dry the change mat with paper towel starting at the top working from side to side to the bottom.
- Wash hands with soap and dry hands thoroughly using paper towel.
- Document nappy change
- At the end of each day thoroughly wash the table (Mat) well with detergent and warm water dry with paper towel.